

		WEST COAST COLLABORATIVE Public-private partnership to reduce diesel emissions
Bridging the Biodiesel Gap		Procedure #
Sample Driver Rules		

Sample Driver Rules

1. Always follow instructions of operators. When you arrive, stop at the stop sign. Do not overtake other vehicles unless instructed by an operator. Follow entrance and exits ways, painted signs and speed limits that are clearly marked.
2. Do not leave the vehicle unless instructed to do so. If you must leave your vehicle, do so by first getting approval by the operator.
3. You are required to provide overfill protection that meets the requirements of our facility depending on the material.
4. If loading, provide a wash out slip or compatibility statement.
5. Provide a scheduling notice/contact name and number of the company you represent.
6. Provide name/amount and location of all materials stored in any of the compartments of your tanker. Provide a number of compartments.
7. If you arrive before business hours or other vehicles are blocking the entrance, you need to park away from traffic.
8. If you arrive after your scheduled pick-up time, we have the right to load/un-load at our discretion and without demurrage fees.
9. Cell phones should not be used at any time during loading or unloading or anywhere outside the truck cab.
10. If loading biodiesel, you should leave our facility with a:
 - a. Bill of Lading (BOL)
 - b. Certificate of Analysis (COA)
 - c. Completed Meter ticket
 - d. Envelope and seal on each compartment